



**Service Director – Legal, Governance and
Commissioning**

Samantha Lawton

Governance and Commissioning

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Decision Summary

Committee:
AUDIT COMMITTEE

Date:

Committee Clerk:

TEL:

CORPORATE GOVERNANCE AND

FRIDAY 25 APRIL 2025

Nicola Sylvester

01484 221000

Chair

Councillor John Taylor

Councillors Attended

Councillor James Homewood

Councillor Angela Sewell

Councillor Kath Pinnock

Councillor Jane Rylah

Councillor Imran Safdar

Attendees

Rachel Spencer-Henshall, Deputy Chief Executive and Executive Director for Public Health and Corporate Resources,

Samantha Lawton, Service Director, Legal, Governance and Commissioning,

Janet Sharpe, Interim Service Director, Homes and Neighbourhoods,

Leigh Webb, Head of Governance,

Martin Dearnley, Head of Risk,

James Anderson, Head of Finance and Accountancy,

Graham Sykes, Housing Services Strategic Manager,

Sam Whitaker, Senior Finance Officer,

Councillor Carole Pattison, Leader of the Council,

Greg Charnley, Grant Thornton.

Co-optees

Chris Jones

Apologies

Councillor Caroline Holt

2 Minutes of Previous Meeting

To approve the Minutes of the meeting of the Committee held on the 7th March 2025.

RESOLVED- That the minutes of the meeting held on 7th March 2025 be approved as a correct record.

7 Council Meetings - 2025/26 Municipal Year

To consider dates and times for Meetings of Council for the 2025/26 Municipal Year.

Contact: Leigh Webb, Head of Governance.

RESOLVED- That the schedule of Council Meetings for the 2025/26 Municipal Year be submitted to Council with a recommendation of approval.

8 Housing Tenancy Allocation Audit

To receive the Housing Tenancy Allocation Audit Report.

Contact: Janet Sharpe, Interim Service Director, Homes and Neighbourhoods.

RESOLVED- That the Housing Tenancy Allocation Audit Report be noted.

9 Informing the Audit Risk Assessment for Kirklees Council

To receive the Informing the Audit Risk Assessment for Kirklees Council report.

Contact: James Anderson, Head of Accountancy.

RESOLVED- That the Audit Risk Assessment document be agreed and formally submitted to Grant Thornton.

10 Minimum Revenue Provision Explanatory Note

To receive the Minimum Revenue Provision Explanatory Note.

Contact: Kevin Mulvaney, Service Director, Finance.

RESOLVED- That the Minimum Revenue Provision Explanatory Report be noted.

11 Audit progress and sector updates

To receive the Audit progress and sector updates report.

Contact: Grant Thornton.

RESOLVED- That the Audit Progress and Sector Update report be noted.

12 Internal Audit Charter, Strategy & Plan for 2025/26

To consider the Internal Audit Charter, Strategy & Plan for 2025/26.

Contact: Martin Dearnley, Head of Risk.

RESOLVED-

- 1) That the Internal Audit Charter and Audit Strategy, including the areas where the Council's arrangements may be assessed as not fully compliant be approved.
 - 2) That the proposed audit plan for 2025/26 be approved.
 - 3) That the resourcing position be noted.
 - 4) That the Head of Risk and Internal Audit be delegated authority to make changes to the Audit Plan as they consider reasonable, reflecting the needs of the organisation, subject to being reported back to this Committee.
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13 Agenda Plan 2024/25

To review the Agenda Plan 2024/5.

RESOLVED- That the Agenda Plan for 2024/25 be noted.
